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## Site Inspection & Testing

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### 1.0 Purpose

- 1.1 This document describes the method for carrying out the in-process and final Inspection and testing of works, as required by the Project Quality Plan or Client's specification to ensure the compliance of work.

### 2.0 Introduction

- 2.1 The **Project Manager** shall ensure this procedure is maintained and implemented.
- 2.2 The **Site Agent/GFT** is responsible for the effective implementation of this procedure.

### 3.0 Process Input Requirement

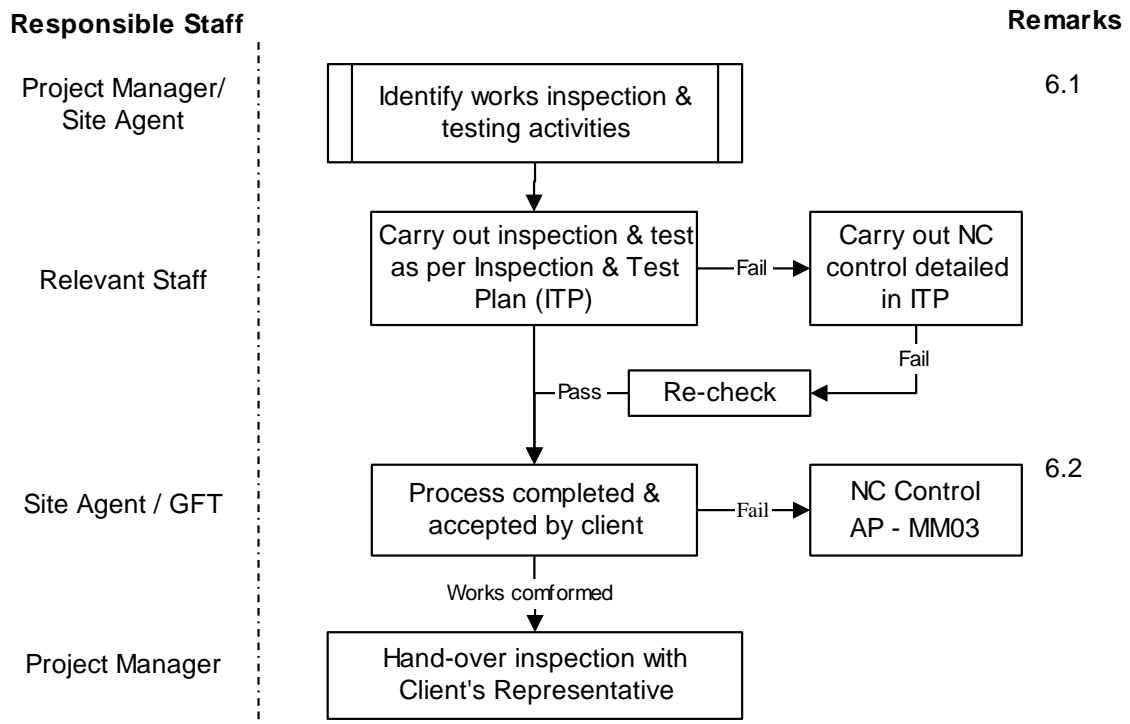
- 3.1 **Site Agent/GFT** shall clearly know the requirement from the inspection and test plan.
- 3.2 The **Project Manager** shall identify all necessary inspection and testing requirement from contract document.

### 4.0 Relevant document

Contract document

**Site Inspection & Testing**

**5.0 Procedure (Flowchart)**



**6.0 Remark**

6.1 Inspection & test activities for the project shall be defined in relevant Inspection & Test Plan.

6.2 Site staff shall carry out in-process inspection & test according to the inspection & test plan by relevant monitoring equipment, drawings and standard. The non-conformed in-process works cannot be released to next trade work until the re-inspection is passed.

**7.0 Record**

Record	Form No.	Responsible Staff	Minimum Retention Period	Filing Index
Inspection & Test Plan	--	Project Manager	1 year after completion of project	By project & by date
Inspection & Test Report				